IMPORTANT SPRING BREAK INFORMATION
March 16 – March 20, 2020

IF YOU ARE LEAVING OVER THE BREAK

Please:

◆ Turn off all lights. Turn heater down (except Canyon) to 55 degrees.
◆ Make sure all windows and doors are closed and locked.
◆ Close drapes and/or blinds.
◆ Unplug items that do not need to be plugged in: lamps, radios, alarm clocks, etc.
◆ Clean out the refrigerator and throw away any food that will go bad during the break to avoid pests.
◆ Take all waste outside to the dumpster and recycling areas. Failure to do so can result in damage charges.
◆ Return any J ware that was in your room/suite/apartment

IF YOU ARE STAYING OVER THE BREAK

All our areas are open for normal hours during spring break except:

- The Jolly Giant Commons Mail room will be open Monday – Friday from 10am – 3pm
- The College Creek Mail room will be closed Monday – Friday. All mail can be picked up at the JGC mail room.

If you are staying over the break, be extra aware in your community: make sure building entries are locked, know who is staying on your floor, and don’t allow strangers into your living areas. All policies remain in effect over Spring Break! Please call 707-826-3451 or come by the Housing Office or Information Desk during operational hours if you have any questions. If you need assistance after hours contact the RA on duty:

(707) 826-6028 - Canyon, Creekview, & Cypress
(707) 845-6029 - The Hill, College Creek, & Campus Apartments

PLAN AHEAD: Halls Close on May 16th at 10am
You must be checked out of your room by this time. Late stay charges apply by the hour. Look for the Housing Closing and Check out Memo in May for details on cleaning responsibilities and checkout instructions.

FEELING SICK OVER BREAK?
The Student Health Center will be open March 16-19th from 1:00pm to 4:00pm.

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